

April 10, 2014 Meeting Minutes

Location: Old Harvard Library

Start 7:00 Adjourned 8:45

Attendees: Elaine Lazarus, Peter Warren, Chris Sintros, Sandy Chapman, Tim Schmoyer & Lucy Wallace

Meeting discussions.....and the EDC's short term actions to finish out the next 60 days....

1-Should the EDC go ahead with a public forum event this spring prior to school close out?

It appears the Master planning meetings planned for mid-June will be delayed until Sept or Oct.... That event had been one of the drivers to hold an EDC Forum.

Lots of discussion on what should be presented, who should present and if there is enough time to pull it all together.....before June 14, 2014

2-Tim raised the point that the EDC should focus on Economic Development and let the Town Planner and the Planning Board focus on design & planning.

3-The meeting closed with the following actions and timeline being laid out:

- A meeting Apr 17th Thursday AM with the Bill Scanlon Town Planner. Purpose to determine if we (Bill and EDC) can complete preparation for an EDC Public Forum for early June....
2 EDC members to attend (Peter and Sandy)

- Hold our next EDC meeting on Apr 28th to be able to prepare for our annual Joint Meeting with the BOS & Planning Board.
BOS-Planning Board want to have our list of discussion points in advance

- List of possible discussion points to include:
Does the BOS and Planning Board support Harvard becoming a "Business Friendly" municipality?

- Town Hall needs to implement policy and process to list and handle all incoming economic development inquiries/calls. To be handed off to the EDC for coordination and action

- One pager to be developed by EDC and discussed with Town Administrator

- Should the EDC only report to the BOS? EDC has two masters and conflicting direction and support has taken place

4- Joint meeting with the EDC, BOS & Planning Board to be scheduled soon. May 5th at a Planning Board's meeting or May 6th @ the BOS meeting

5- EDC Forum- If we are able to prepare for this Spring event, we could hold a 2 hour event on a Saturday AM either May 31st, June 7th or 14th

6- Early June mid-week Joint Business Networking Meeting between EDC, Harvard Businesses and Nashoba Chamber of Commerce

To be held in Harvard @ a Harvard Chamber member location

Invitees: All Chamber member's, all Harvard Businesses, BOS

The EDC voted 4-0 to support this event.

Peter and Sandy had met with Melissa Fetteroff 2 weeks back.

Peter will contact Melissa that this is a go...!

EDC to draft BOS letter supporting this event....two be signed by
the BOS, EDC & Chamber

Jim and Rich we need your thoughts on the above issues.

Minutes approved by EDC at the April 24th meeting.

Regards,

Sandy Chapman

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